

RA5



MEMORANDUM

City Hall Project

Date: May 06, 2003
To: Honorable Mayor and City Council
Through: Tom Wilson, City Manager
From: Greg Armendariz, City Hall Project Manager *GA*
Subject: Attachment to Council Agenda Item RA5: City Hall Progress Report

Contract Change Orders

There are several office furniture and appurtenances, which are proposed for purchase through two contract change orders and five purchase orders. Items proposed for purchase include ergonomic items, raising modular furniture panels in the main corridors, department filing and storage items, and additional task lighting. The largest purchase is for items recommended during ergonomic evaluations.

Third and Fourth Floor Improvements

Staff will present a progress report on the Third and Fourth Floor improvements, at the Council meeting.

Budget

An update report on the Civic Center budget will be presented at the Council meeting by Project staff.

**Civic Center Project
Budget Summary
As of April 28, 2003**

Total Civic Center Project Budget		38,506,918
Expended and Committed to Date:		
Expenditures paid to date (through 04/28/03)	37,938,207	(1)
Contracts and encumbrances approved by Council	<u>362,621</u>	
Total Expended and Committed to Date	<u>38,300,828</u>	(2)
Uncommitted Budget	206,090	
Holds and Unboughts	<u>0</u>	(3)
Remaining Project Contingencies	<u>206,090</u>	(4)

(1) Represents 98.52% of total Civic Center Project budget

(2) Represents 99.46% of total Civic Center Project budget

(3) Represents 0.00% of total Civic Center Project budget (3rd Floor Public Access Remodel)

(4) Represents 0.54% of total Civic Center Project budget

Civic Center Project #8026
Budget Reconciliation through 04-28-03

No.	Item	Adjusted Budget 11/19/2002	Total Expended & Committed	Available Budget
1	Design			
1A1 & A2	Studios Design & Admin.	2,327,138		
1B1 & B2	Geotech Design & Admin.	24,550		
1C1 & C2	Hazmat Design & Monitoring	57,280		
1D	Estimate	8,500		
1E	Other Consultants	83,603		
1F	Printing/Copying/Blueprinting	75,000		
1G	Topo Survey (S-H-J)	16,067		
	Total Design	2,592,138	2,689,818	(97,680)
2	Administration			
2A	City Staff Labor	3,206		
2B	City Staff Support	1,601		
	Total Administration	4,807	4,953	(146)
3	Survey			
3A	Survey	25,000		
3B	Title Work (First American)	1,050		
	Total Survey	26,050	38,798	(12,748)
4	Inspection PM/CM			
4A	Turner	2,075,115		
4B	Special Inspection	250,000		
	Total PM/CM	2,325,115	2,367,233	(32,118)
5	Land/Right of Way	0	0	0
6	Buildings			
6A	Prime Contractors	25,076,330	25,446,720	(370,390)
6B	Misc. Contractors	0	(62,271)	62,271
6C	Change Order Contingency	2,000,000	2,282,675	(282,675)
	Total Buildings	27,076,330	27,667,124	(590,794)
7	Improvements			
7A	Site Contractors	1,613,000		
7B	PG&E	14,866		
	Total Other Improv.	1,627,866	1,126,144	501,722
8	Equipment			
8A	FF&E	1,000,000		
8B	Signage	175,000		
8C	Tel/Data (NEC only)	0		
8D	Artwork	100,000		
8E	Audio Visual System	0		
8F	Other	0		
	Total Equipment	1,275,000	1,298,109	(23,109)
9	Other			
9A	Mall Lease (Improvements)	950,000		
9B	Tel/Data	0		
9C	Move coordination	94,250		
9D	Move Cost to Mall	54,149		
9E	Move Cost to New Bldg.	150,000		
9F	Misc. Costs	75,000		
9G	Previous Costs (Recon Amount)	116,107		
	Total Other	1,439,506	1,530,699	(91,193)
9H	Misc. Operating Costs	25,000	0	25,000
9I	Project Contingency	2,115,106	1,587,950	527,156
	Project Total	38,506,918	38,238,557	268,361

OTHER CIPs IN CONJUNCTION with the CIVIC CENTER PROJECT
SUMMARY OF BUDGET, EXPENDITURES and COMMITMENTS
As of April 28, 2003

					NEW CONTRACT OR NEW CHANGE ORDER FOR APPROVAL	AVAILABLE BUDGET AFTER NEW CONTRACT OR NEW CHANGE ORDER APPROVED
Page #	CIP NO	DESCRIPTION	AMOUNT BUDGETED	TOTAL EXPENSES & COMMITMENTS		
2	4140	Milpitas Blvd. Landscape	150,000	156,092	-	(6,092)
3	4194	Calaveras Blvd. Median Landscape	150,000	165,490	-	(15,490)
4	8093	Telecommunications Infrastructure	1,150,000	942,785	-	207,215
5	8109	Desktop Technology	371,852	349,298	-	22,554
6	8141	Pond Renovation	1,650,000	1,649,662	-	338
7	8142	City Hall Technology	1,500,000	1,446,860	-	53,140
8	8143	Parking Circulation Improvements	935,000	914,761	-	20,239
TOTAL BUDGET RELATED TO CITY HALL			5,906,852	5,624,948	-	281,904

City Hall Project

Proposed Change Orders for Council approval - May 6, 2003

		Funding Source			
Change Order #	Description	HOLDS OR UNBOUGHTS		OTHER CIP PROJECTS	
		amount	Description	amount	CIP project description
				Contingency as of April 15, 2003 (includes interest earnings of \$233,000)	\$ 206,090
Proposed Change Orders					
	CORNER OFFICE				
1	File Storage & lights, misc adjustments to existing workstations.				\$ 19,702
	ONE WORK PLACE				
2	File storage items, misc ergonomics items, change locks on display cases.				\$ 8,648
Proposed Purchase Orders					
	Sign A Rama				
1	4" Cast metal lettering for war memorial				\$ 5,862
	FLOSS USA.				
2	Misc tasks lights for workstations, desk top base lamps, desk clamp lamps.				\$ 3,650
	SIERRA OFFICE SUPPLY				
3	Ergonomic items (i.e.) glare screens, footrests, mouse wrist pads, monitor risers, etc.				\$ 1,593
	Misc office expenditure				
4	Minor items purchases from Staples for in/out boards for each department, etc.				\$ 1,027
	WEIDNER ARCHITECTURE				
5	Installation of misc No Smoking Signs				\$ 290
Cost Sub-totals		\$ -		\$ -	\$ 40,482

Grand total for all change orders = \$ 40,482

Totals Project Contingency Funds Remaining = \$ 165,608